

CHORAL BOOSTERS INC.  
MEETING MINUTES  
May 15, 2015

Attendees: Joanna Dietz, Cindy Schelhorn, Dave Gerlitz, Judy Gerlitz, Becky Martin, Shawn Barnes and Katie Pierce.

#### MINUTES

All attendees reviewed the March 11 minutes. A CBI meeting was not held in April. Cindy motioned to accept the minutes as presented and Judy seconded the motion. All voted to approve the minutes.

#### TREASURER

Last month was a relatively quiet month. All required trip payments were made to the tour company. Lots of checks for trip payments were deposited and checks were written for a few trip refunds, purchase of choir magnets, and the cookie dough fundraiser. Westfield HS paid \$859 for buses. Currently there is a balance of \$28,651.28 in the CBI bank account. There are still a few payments outstanding from students for the trip. Shawn and Joanna will write to each student's family notifying them of the amount due. A check and required documentation will be sent to the Virginia State Corporation Commission to maintain CBI status. Katie received partial refund of fee/lunch payments for District Choir participants due to cancellation of District Choir. Each student's family will be contacted to verify if they want to receive a refund check or if they authorize, in writing, for the refund to be included in the CBI general fund.

#### SPRING TRIP

By all accounts it was a very successful trip. The 68 students were well behaved which helped everyone involved. Social aspect of the trip was very positive with students spending time with other students they didn't know as well before the trip. Students were good with checking in at the bus, but chaperones reported problems with some students not checking in during the pre-arranged timeframe and cell phone reception delaying a few messages when students tried to check in while at the parks. Judy recommended a more organized way for parents to meet their child's chaperone prior to trip departure day. The groups were posted on the bulletin board week prior and Katie made announcements during class so each student should have known their chaperone's name in advance. CBI will consider adding a "Freshman/First Time Trip Orientation" meeting before next year's trip.

The Disney Workshop was great and exceeded expectations. The workshop video will be shown at the Awards Banquet. Show Choir competed, received a Superior and had wonderful clinician. They received the second highest score in their category. Katie provided clarification about why only Show Choir competed. Show Choir does not have as many competition options as standing choirs do. When looking at overall trip costs, adding a competition generally increases the trip cost by \$100 per student. It was decided that adding the competition for each group would be cost prohibitive with the number of students we had.

Trip next year will be smaller in scale and per student cost. Katie will announce it next year at Choir Night. She is looking at a place that will provide a unique experience that wouldn't be available as to the general public participant. The trip cost will be lower than this year and trip scholarships will not be offered.

#### CHOIR CABARET, May 27

Each ensemble will sing 3 pieces and 12-13 student acts will perform. Dress Rehearsal is on Monday, 5/18. Katie is working on identifying students to be stage managers, tech help, etc.

## PIANOS

The new baby grand has been tuned and a key lock was installed. CBI will order a cover for protection. The plan is for the grand to be in a locked cage on stage that will be built. The new electronic keyboard is set up in the Storage Closet and is used frequently. This has been a welcome addition to the choral department.

## SCHOLARSHIP COMMITTEE

Committee will decide how many scholarships will be awarded and in what amounts. Scholarship recipients will be announced at the Banquet. Due to difficulty in picking up/dropping off applications in the Career Center this year, the CBI will identify a back-up plan if counselors or Career Center is not open. The schedule might need to be adjusted so that it does not conflict with AP testing next year. CBI will consider uploading a PDF version available and posting it on Charms.

## SPIRIT WEAR ORDERS

Magnets have arrived. We had a few issues with shirts from a previous order not having words printed on the back. Three-four students were impacted. We did not meet the minimum order requirement but Cassells ordered the shirts so they could be available for the trip. If student wants words on the back they can take the shirt to Cassells to get it stamped with WESTFIELD CHOIR on the back.

## SOUND EQUIPMENT

It was decided that we were not ready to proceed with purchasing sound equipment this year so this issue was tabled. Katie and Stan Schelhorn will meet during summer to review previous recommendations and present their recommendations to the CBI Board.

## APPLEBEE'S BREAKFAST

Shawn will work with 4 seniors to organize this event. Juniors will assist to learn what to do for next year. May 30 or June 13 are the best dates. CBI will explore creating a Choral Booster FB page to raise awareness about the event. CBI will consider hosting another event in early August as a "Senior Send-Off" breakfast.

## AWARDS BANQUET

Students recommended Noodles & Co. to cater the banquet. They will provide 2 main dishes, 2 salads/sides and dessert for \$15 per person, drinks not included. Joanna recommended no nuts in the menu. Katie will work with students and Noodles & Co. to finalize the menu and ticket price. Becky will update ticket flyer and forward to Katie. Candy Arthur is compiling the slide show and will coordinate the senior photo board. Students are encouraged to forward photos from any choir event as well as a favorite senior and baby picture to Mrs. Arthur. Each ensemble will sing one favorite song from the year.

## VARSITY LETTER/PIN FORM

The 2015 Varsity Letter/Pin form is available on Charms. Copies will be handed out in class.

## UPCOMING DATES

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|        |                             |         |                               |
|--------|-----------------------------|---------|-------------------------------|
| May 22 | Varsity Letter/Pin form due | June 6  | Spirit Pancake Breakfast      |
| May 25 | Student Holiday             | June 9  | CBI Meeting/Elections         |
| May 27 | Choral Cabaret Concert      | June 17 | Senior Awards Night           |
| June 5 | Awards Banquet              | June 19 | Graduation/Last Day of School |